

Bromley Neighbourhood Watch Association - Executive Committee Meeting
7.45pm Thu 10 Mar 2011
St. Blaise Training Room, Bromley Civic Centre

1. Present: Clifford Longley (CL) Chairman
Alf Kennedy (AK) Treasurer
Aidan McCulloch (AM) Secretary
Peter Toy (PT) BCEF

Apologies/ Prashant Haldipur (PH)
Not Present: Dave Stewart (DS)
Judith Cross (JC) BCEF Chair
Colin Newman (CN) LBB
Terry Belcher (TB)
Cllr. Tim Stevens (TS) Chair Council PP&SP Dev. Cmttee

2. Minutes 8th Feb 11 Meeting: Agreed with amendment to Item 4.c.iv: 'AK to progress getting contacts for all Wards'. **Actions Arising:** All covered elsewhere.

3. Chairman's Report: CL advised covered in other Agenda items. PT confirmed he would stand for election to the Executive Committee at AGM.

4. AGM planning + arrangements:

a. Confirmed date Thurs. 14 April 11 7.30pm. Agenda discussed and agreed:

- i. Chairman's Report (to include Website, Training & Questions)
- ii. Treasurer's Report
- iii. Election to Executive Committee
- iv. Guest Speakers (with approx. timings):
 - Ch. Supt. Griggs (5m)
 - Colin Newman (5m)
 - Cllr. Peter Morgan (5m)
 - Kate Daisley / Jim Madden (25m)
 - Dave Stuart BNWA Website/IT (5m)

b. Publication and Distribution: Agreed as follows:

- i. VIP Invitation: CL to draft and issue – to include reference to minutes of previous AGM and latest Accounts
- ii. Co-ords Invitation: AM to draft – issue via e-mail through DS and paper copy to be distributed on Tues 15 March with CL, AK and PT meeting at Civic Centre. AK to supply envelopes and DS/AK to supply printed labels of c.200 Co-ords not on e-mail for letters
- iii. Co-ords letter to include venue, reference to last hard copy, request for e-mail addresses, permission to use e-mail addresses for BNWA purposes including Police and Council and request for nominations to the Executive Committee
- iv. Website: 2010 AGM Minutes (with date corrected) and latest Accounts to be published on website

ACTIONS: CL to write to VIPs and liaise with CN re invitations
AM to write to Co-ordinators for distribution by e-mail + paper copy
DS to publish 2010 AGM Minutes (year corrected) + Accounts on website

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c. Committee Election/s: Discussed process and persons requiring election to the Executive Committee. Details to be finalised at next Meeting on 7 April.

ACTION: AK/AM to review Constitution + elections before next Meeting

d. AGM Admin: Top table: Chair & Speakers. Reserved seats VIPs/Cmttee etc. AM to action attendance/e-mail contact form. Other details to be finalised 7 April.

CL/AK to print previous AGM Mins. + Constitution for AGM Meeting
AM to action attendance + e-mail contact etc. form

5. IT Matters / Website development / Database access by Council + Police:

a. CL regretted DS not present. Confirmed Clive Gould (Hd of IT at Bromley College) agreed proposals for website design competition – with no obligation for ongoing maintenance/updates. Meeting CL/AK/DS now required on technical requirements, including training plus Facebook, Twitter etc. communications.

ACTION: CL to co-ordinate meeting

b. CL advised DS has communicated with Bromley Council staff (CN + SNDOS x 3: Sue McVicar, Amanda Davis + Pete Warne) with very good progress made. CL to arrange a meeting to finalise arrangements, data protection etc.

ACTION: CL to co-ordinate meeting

6. Sponsorship: CL regretted TB not present to update re previous action. AK will progress contact with 'The Media Group'. For discussion at future meeting/s.

7. Treasurer's Report:

AK reported £2264 in bank account. Invoice sent to CN for new signs/stickers etc. He is progressing new NatWest charity bank account. Advised some Home Office funding is available for sign/stickers via suppliers 'Prolog' and he will bid.

ACTION: AK to progress bank a/c + bid H/Office funding re signs etc.

8. Any Other Business:

a. Visit to MPS CCC Lambeth – agreed to leave until after AGM.

b. Process for new Watches – awaits progress from PH.

c. BNWA Constitution – agreed Committee to review in next 12 months.

d. PT suggested Irwin Radnor may be interested in being co-opted to BNWA

ACTIONS: a) PH to progress process for setting up new Watches

b) Committee to review Constitution in due course

c) PT to invite Irwin Radnor to 7 April Exec. meeting

9. Date + Time Next Meeting: Agreed Thurs. 7th April 11 at 7.45pm (mainly to review final arrangements for AGM on Thurs. 14 April).

ACTION: AM to book room + notify Exec. Cmttee

Aidan McCulloch
BNWA Secretary
13th March 2011