

Bromley Neighbourhood Watch Association
Executive Committee Meeting Minutes
Thu 1st Dec 2011 7.30pm, St. Blaise Training Room, Bromley Civic Centre

1. Attendance & Apologies: (* denotes non-voting members)

Present: Clifford Longley (CL) Chairman
Alf Kennedy (AK) Treasurer & Vice Chair
Aidan McCulloch (AM) Secretary
James Ellis (JE) Member
Brian Rowland (BR) Member
Peter Toy (PT) Member
Sue McVicker (SM)* LBB SNDO
Ch. Insp. Carron Schusler (CS)* Metropolitan Police Service
Cllr. Tim Stevens (TS)* Chair of Safer Bromley Partnership

Apologies: Colin Newman (CN)* LBB Hd. Of Community Safety
Irving Radnor (IR) Member

Resigned: Judith Cross (JC)* Chair of BCEF

2. Previous Minutes (17 Oct revised) / Absences / Matters Arising:

- a) Previous Minutes were agreed with corrections to show BR as full voting member on all previous minutes.
- b) Agreed non-attending members to be shown having provided apologies or as not present.
- c) CL advised that Judith Cross had resigned recently with immediate effect on moving to South Africa. He recorded his thanks for the liaison between BCEF and BNWA and for all her support. It was also mentioned that Colin Newman had now returned to work on light duties. CL advised all other matters arising were covered elsewhere.

3. Chairman's Report:

- a) It was mentioned that John Bruce (ex-BNWA Secretary) was now co-opted to BCEF, as liaison with SNPs. It was agreed he should be asked if he wished to be co-opted to BNWA if he was available, to fulfil a similar role.

ACTION: AK to speak to John Bruce

- b) Satisfaction Survey: Noted only 24 replies received after distribution to Co-ordinators. Responses were returned to Amanda Evans (SNDO).
- c) Operation Hawk: CS reported on a Met-wide ongoing operation. SNTs were tasked to do 10 activities on the same day. Examples were; 6 warrants executed, and 6 arrests, ANPR operations, Reassurance patrols and Youth Engagement – more are to come!
- d) Database and Police Liaison: A query had arisen over BCEF distributing the reg. no. of a specific car recently – CS had queried the reaction to distribute it. She clarified that it required an OK from the officer in the case. A reminder on guidance has been sent to all SNTs. In this case no harm was done.
- e) Channel 4 programme – recent request for assistance: CL advised this was linked to public engagement in ASBO issues, asking for CCTV/mobile footage.

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The company are working with the MPS (a Chief Inspector) and CL has spoken to the company and is willing to help, co-ordinate and control. AK commented it had gone out London wide for local decisions, but to date there is no response from 31 Boroughs. After discussion, it was agreed to refer tell the TV company to contact Bromley Council as the lead Agency on ASBOs.

ACTION: CL to advise Borough

4. Treasurer's Report: AK advised:

a) new NatWest bank account opened with cheque book. AM to supply more signatures and ID as signatory.

ACTION: AK and AM to progress

b) the Grant Application £3K arrived today.

c) awaiting update on database from all SNTs before forwarding to NHWN. JE reported there are now 577 e-mail addressees (out of approx. 700 total).

d) Adelaide Insurance Services: AK reported they had offered £200 to provide a flyer on next electronic circular. They provide a 10% discount to Co-ordinators / Members. After discussion, agreed by Committee. Safer Bromley News is also to circulate.

ACTION: AK and JE

5. Strategy Review: CL introduced discussion on 'outside the box' thinking:

a) details of Institute of Advanced Motorists Project in Bristol to reach disaffected youths was circulated. After lengthy discussion with mixed views, it was agreed for SM to liaise with Youth Engagement Projects Co-ordinator and CL to discuss/liaise with Bromley IAM.

ACTION/S: SM to liaise Council YEP Co-ord + CL liaise IAM Bromley

b) Committee to consider similar suggestions for future meetings / agendas.

ACTION: AM for future Agendas

6. IT Matters: database update / Website development – interim site + Bromley College project:

a) Database Update: JE reported there were now 577 e-mail addresses with 825 names with more coming through. He is managing to deal with the workload. Any queries / issues to be passed to CL for decision.

b) Interim Website: BR reported on general success as site continues to build and develop. Various links have been added to the home page.

c) Bromley College Website: BR reported re-appraised timescales with a rescheduled prototype in the Spring. A meeting is planned for 12 December which is an opportunity for them to demonstrate current progress. AK, CL and PT will all try to attend. Parking for 4 cars has been confirmed. SM was requested to provide images and 'masthead' suggestions were requested.

ACTION/S: a) AK/CL/PT attend meeting b) SM supply images c) All to consider masthead

7. Training Programme For Co-ords (+ 'pack' for Co-ord attendees):

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PT reported 3 sessions had taken place with good feedback. The first at Beckenham Town Halls with 21 attendees – memory sticks were distributed. Another was at Hayes with 21 attendees plus apologies and a third at Orpington with 12 attendees plus apologies. Total 90 Co-ords have attended. One more is planned for February 12. BR to update website on memory stick operating procedures. SM to update next Exec. Meeting with feedback.

ACTION/S: BR to update website + SM to update next Exec. Meeting.

8. Police related issues:

- a) CS reported increase in burglaries in recent nights.
- b) Planning meeting for Xmas operational plans: existing hotspots
- c) new Supt. Jo Oakley started on Mon 28/11. Ch. Supt Griggs to be replaced in Jan 2012.
- d) Police / Council Xmas messages to be circulated by Co-ords

9. Working Party update:

Exec. Committee name badges were circulated.

10. Any Other Business:

- a) TS advised CL has a seat on the PDS. He will delegate to PT if available – next meeting is on 24 Jan 12.
- b) Triage response: queries received re posters, badges etc. After discussion, agreed can be forwarded by e-mail. Other options newsletter / circulation. Can also refer people to website.
- c) BR advised a Xmas Co-ords function at Hayes by SNT: Wed 7 Dec 6 to 9pm.

11. Date + Time Next Meeting: Agreed for Thu 19 Jan. 12 at 7.30pm. SM advised her apologies in advance. Will try to arrange substitute.

ACTION: AM to book room, issue Agenda + notify Exec. Cmttee

A. McCulloch
BNWA Secretary
30 Dec 11