

**Bromley Neighbourhood Watch Association  
Executive Committee Meeting Minutes  
1 October 2013, 7.30pm, Committee Room 4, Bromley Civic Centre**

**1. Welcome, Attendance & Apologies:**

Present: Alf Kennedy (AK) Chairman  
Terry Belcher (TB)  
John Bruce (JB) Member  
Graham Pyefinch (GP)  
Brian Rowland (BR)  
Gordon Snashall (GS)  
Chris Taylor (CT)  
Rob Vale (RV)

Apologies: Clifford Longley (CL)  
Aidan McCulloch (AM) Secretary  
Cllr. Tim Stevens (TS)  
Chief Insp. Carron Schussler (CS)

Absent: Harry Bowman (HB)

AK welcomed Rob Vale to his first BNWA Executive meeting.

**2. Previous Minutes:** Agreed as true record.

**3. Matters Arising:**

a) Changes to Constitution: AK/GP/CL/BR to progress - **ACTION: GP/AK/CL/BR**

b) Website Update: Now working as intended.

**4. Updates:**

- **Chairman:** AK announced James Ellis has resigned from the Committee. James managed 3 roles - New Applications, BNWA Database and Bulk Mail distribution. JB volunteered to take back New Applications and Database management – **ACTION JB**

AK to ask James if he will continue with Bulk Mail distribution whilst he liaises with the Webmaster for LNWA to see if the process can be outsourced – **ACTION AK**

- **Treasurer:** Accounts circulated to the Committee. GP suggestion of setting aside a fixed sum to help local Coordinators provide hard copy for their members was seen as a return to the old ways but the notion of having a pot for this purpose has some merit. Committee members agreed to consider alternative ideas – **ACTION ALL**
- **Bromley Police:** CS unable to attend on this occasion.
- **Bromley Council:** TS unable to attend on this occasion.

**5. AOB**

GN raised BNWA representation on Safer Neighbourhoods Ward Panels. AK explained it was our stated aim to have one (or more) Coordinators on each of the 22 Panels but two recent projects to achieve this resulted in representation on only two thirds of the Panels. JB, who ran the most recent project, explained most Coordinators aren't interested in areas greater than their Watch; that only a relative few would join a Ward Panel; even fewer, a Cluster Panel and fewer still, the BNWA Executive. AK agreed it was excellent GN was on his local Panel (as are nearly all members of the Executive) but would rather he didn't call himself the BNWA Representative as

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the Committee is unable to provide such "representation" on all 22 Panels. TB, Chairman of BCEF, agreed it is possible to circulate the BNWA Database (at Ward level) to all Panel Chairs but it would be up to each of them whether he or she acted on it. Matter to be considered again at the next meeting – **ACTION ALL**

RV agreed to establish that the Community Safety Team will continue to deliver Street Signs and Window Stickers - **ACTION RV**

RV said that, as head of Community Safety and Trading Standards, he would like to see more use made of the BNWA ability to circulate more than 750 Coordinators via Bulk Mail distribution. AK agreed this was an great idea and others said it would introduce more variety to our transmissions. It was noted we can target individual Wards, groups of Wards or the entire Borough. In the absence of a volunteer from the Committee to manage Bulk Mail distribution, this would not be happening to any great extent until AK had consulted his Webmaster – **ACTION AK**

**6. Date + Time of Next Meeting:** Tue, 1 Dec, at 7.30pm, Bromley Civic Centre. - **ACTION: AM**

*A. Kennedy  
Chairman, BNWA  
1 Oct 2013*