

Bromley Neighbourhood Watch Association
Executive Committee Meeting Minutes
6 Apr 2017, 7.30pm, Committee Room 5, Bromley Civic Centre

1. Attendance & Apologies:

Present: Alf Kennedy (AK) Chair
David House (DH) Member & Treasurer
Terry Belcher (TB) Member/SNB Liaison
John Bruce (JB) Membership Secretary
Aidan McCulloch (AM) Secretary
Chris Taylor (CT) Member

Apologies: Lorraine Faulk (LF) Member
Cllr. Kate Lymer (KL)* Bromley Council
Graham Pyefinch (GP) Member
Rob Vale (RV)* Trading Standards, Bromley Council
Inspector Gary Byfield – Bromley Police

Not Present: Clifford Longley (CL) President
Peter Mungeam (PM) Member – resigned
(* denotes non-voting)

2. Minutes of Previous Meeting 26/01/17:

Deemed agreed and are published on website.

3. Chairman's update:

AK advised London Community Watch (LCW) was being set up - NHWN has not supported London Boroughs well. AK advised on developments, LCW is proposed to be a charity and is looking at funding options. The LNWA website is to be closed.

4. AGM: 13 June 17 / Duties of Exec. Committee:

AGM: confirmed for Tue, 13 June at Orpington College. BNWA AGM to be at 6.30pm for 6.45pm just before the Safer Neighbourhood Board Public Meeting. AK to issue Notification to Coordinators. The AGM Agenda to be as follows:

1. Previous Minutes: approval
2. Chairman's Report
3. Treasurer's Report
4. Executive Committee – election
5. AOB / Close (by 7.15pm)

Duties of Members / Officers: Discussions followed on various tasks/workload sharing across the Committee, as AK advised he would not be able to continue as Chairman unless matters changed. GP had advised he was standing down from the Committee and PM is no longer a Member.

ACTION: AK to advise

AK advised four key tasks required change or action to reduce his workload:

- a) Emails – agreed these should be dropped and no newsletters issued. JB will progress after the AGM.
- b) Website / updates etc. – agreed this should be minimised and JB would be happy to cover.

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- c) Rejected emails – JB agreed to cover.
- d) First responder: info@bromley: JB agreed to cover

5. Future communications / website etc:

Discussion followed on the format, design and use of the Website and emails to Coordinators. AK and CT agreed to ask their contacts for proposals and costs to reconfigure and redesign the website before the AGM. A decision on the way forward could then be made at the first meeting after the AGM.

ACTION: AK and CT to request proposals/costs re website

6. AOB:

After discussion about TB's role going forward as the Safer Neighbourhood Board representative reporting to the BNWA Exec. Committee, TB advised he was resigning from this Committee with immediate effect.

Therefore, the proposed Chair and Committee for election at the AGM is now:

Alf Kennedy	Chairman
John Bruce	Membership Secretary
Aidan McCulloch	Secretary
David House	Treasurer
Chris Taylor	Co-opted (Not Co-ordinator)
Lorraine Faulk	Member
Non Voting*: Cllr. Kate Lymer*	Bromley Council
Rob Vale*	Trading Standards, Bromley Council

A representative from Bromley Police will be invited as a non-voting member.

7. Next Meeting:

Agreed for Thu, 6 July 2017 at 7.30pm. AM to book etc.

A. McCulloch
BNWA Secretary
5 May 2017

Amended bt A J Kennedy, BNWA Chairman, 27 May 2017