

**Bromley Neighbourhood Watch Association - Executive Committee Meeting**  
**7.45pm Thu 10 Mar 2011**  
**St. Blaise Training Room, Bromley Civic Centre**

**1. Present:** Clifford Longley (CL) Chairman  
Alf Kennedy (AK) Treasurer  
Aidan McCulloch (AM) Secretary  
Peter Toy (PT) BCEF

**Apologies/** Prashant Haldipur (PH)  
**Not Present:** Dave Stewart (DS)  
Judith Cross (JC) BCEF Chair  
Colin Newman (CN) LBB  
Terry Belcher (TB)  
Cllr. Tim Stevens (TS) Chair Council PP&SP Dev. Cmtee

**2. Minutes 8<sup>th</sup> Feb 11 Meeting:** Agreed with amendment to Item 4.c.iv: 'AK to progress getting contacts for all Wards'. **Actions Arising:** All covered elsewhere.

**3. Chairman's Report:** CL advised covered in other Agenda items. PT confirmed he would stand for election to the Executive Committee at AGM.

**4. AGM planning + arrangements:**

a. Confirmed date Thurs. 14 April 11 7.30pm. Agenda discussed and agreed:

- i. Chairman's Report (to include Website, Training & Questions)
- ii. Treasurer's Report
- iii. Election to Executive Committee
- iv. Guest Speakers (with approx. timings):
  - Ch. Supt. Griggs (5m)
  - Colin Newman (5m)
  - Cllr. Peter Morgan (5m)
  - Kate Daisley / Jim Madden (25m)
  - Dave Stuart BNWA Website/IT (5m)

b. Publication and Distribution: Agreed as follows:

- i. VIP Invitation: CL to draft and issue – to include reference to minutes of previous AGM and latest Accounts
- ii. Co-ords Invitation: AM to draft – issue via e-mail through DS and paper copy to be distributed on Tues 15 March with CL, AK and PT meeting at Civic Centre. AK to supply envelopes and DS/AK to supply printed labels of c.200 Co-ords not on e-mail for letters
- iii. Co-ords letter to include venue, reference to last hard copy, request for e-mail addresses, permission to use e-mail addresses for BNWA purposes including Police and Council and request for nominations to the Executive Committee
- iv. Website: 2010 AGM Minutes (with date corrected) and latest Accounts to be published on website

**ACTIONS: CL to write to VIPs and liaise with CN re invitations**  
**AM to write to Co-ordinators for distribution by e-mail + paper copy**  
**DS to publish 2010 AGM Minutes (year corrected) + Accounts on website**

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c. Committee Election/s: Discussed process and persons requiring election to the Executive Committee. Details to be finalised at next Meeting on 7 April.

**ACTION: AK/AM to review Constitution + elections before next Meeting**

d. AGM Admin: Top table: Chair & Speakers. Reserved seats VIPs/Cmttee etc. AM to action attendance/e-mail contact form. Other details to be finalised 7 April.

**CL/AK to print previous AGM Mins. + Constitution for AGM Meeting**  
**AM to action attendance + e-mail contact etc. form**

**5. IT Matters / Website development / Database access by Council + Police:**

a. CL regretted DS not present. Confirmed Clive Gould (Hd of IT at Bromley College) agreed proposals for website design competition – with no obligation for ongoing maintenance/updates. Meeting CL/AK/DS now required on technical requirements, including training plus Facebook, Twitter etc. communications.

**ACTION: CL to co-ordinate meeting**

b. CL advised DS has communicated with Bromley Council staff (CN + SNDOS x 3: Sue McVicar, Amanda Davis + Pete Warne) with very good progress made. CL to arrange a meeting to finalise arrangements, data protection etc.

**ACTION: CL to co-ordinate meeting**

**6. Sponsorship:** CL regretted TB not present to update re previous action. AK will progress contact with 'The Media Group'. For discussion at future meeting/s.

**7. Treasurer's Report:**

AK reported £2264 in bank account. Invoice sent to CN for new signs/stickers etc. He is progressing new NatWest charity bank account. Advised some Home Office funding is available for sign/stickers via suppliers 'Prolog' and he will bid.

**ACTION: AK to progress bank a/c + bid H/Office funding re signs etc.**

**8. Any Other Business:**

a. Visit to MPS CCC Lambeth – agreed to leave until after AGM.

b. Process for new Watches – awaits progress from PH.

c. BNWA Constitution – agreed Committee to review in next 12 months.

d. PT suggested Irwin Radnor may be interested in being co-opted to BNWA

**ACTIONS: a) PH to progress process for setting up new Watches**

**b) Committee to review Constitution in due course**

**c) PT to invite Irwin Radnor to 7 April Exec. meeting**

**9. Date + Time Next Meeting:** Agreed Thurs. 7<sup>th</sup> April 11 at 7.45pm (mainly to review final arrangements for AGM on Thurs. 14 April).

**ACTION: AM to book room + notify Exec. Cmttee**

*Aidan McCulloch*

*BNWA Secretary*

*13<sup>th</sup> March 2011*